

Illegal activities
Good ideas Theft or fraud
Questions Improper accounting or accounting controls
Violations of the Code of Ethics

Opportunities for improvement **Non-compliance with laws**
Discrimination, harassment or workplace violence **Conflicts of interest**
Safety, health or environmental issues and concerns

Have concerns or suggestions to share with Akima?

Contact **In Touch**® a confidential and anonymous way to communicate



By the In Touch phone number

1. Dial Toll-Free **1-855-51-AKIMA** (1-855-512-5462) 24 hours a day, 7 days a week.
2. Write down the five-digit case number you are given and follow the instructions for leaving a message.
3. A written transcript of your call will be sent to the appropriate management staff at Akima. No one at the company will hear your voice.
4. Your call can be anonymous. Leave your name and telephone number if you prefer a direct response.
5. To receive a response from Akima, call back after five business days and provide your case number.

By either the In Touch email or web address

You can also send messages to In Touch by either:

1. Sending an email to **4AKIMAHelp@getintouch.com**. Unless you indicate otherwise, your name and email address will be removed from the message.
2. Going to **www.getintouch.com** and click on "Provide Feedback To Your Company." Select AKIMA from the drop down menu and enter access code 4AKIMA.