



# Affigent

AN AKIMA COMPANY

# SEWP V User Guide

## Simplified Procurement

[AFFIGENT.COM](http://AFFIGENT.COM)



# Affigent

AN AKIMA COMPANY

### Washington, DC Operations

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Small Disadvantaged Business  
Alaska Native Corporation



# About NASA SEWP V

The Solutions for Enterprise-Wide Procurement (SEWP V) Government-Wide Acquisition Contract provides the latest in information technology products and associated services for all U.S. Federal agencies, including the Department of Defense and authorized contractors. The contract is administered by the NASA SEWP Program Office, referred to as the SEWP PMO who processes orders issued by agencies, provide customer service, and manage contractor relations. SEWP offers low prices with an efficient ordering process using pre-competed contracts.

## SEWP Ordering Process

Procurement orders must be routed through the SEWP Program Management Office (PMO), instead of directly to the Contract Holder. All delivery orders are processed within the business day of receipt and electronically forwarded to the Contract Holder.

### STEP 1

#### End User or Contracting Officer

1. Determines best value through market research.
2. Creates delivery order citing SEWP contract number.
3. Sends order to SEWP PMO

### STEP 2

#### NASA SEWP PMO

1. Verifies order.
2. Forwards valid order to appropriate contract holder.

### STEP 3

#### Affigent

1. Processes order.
2. Delivers equipment and services.
3. Invoices Agency or Contractor.

Affigent is part of the small business category on the NASA SEWP V Contract. This Contract is Open to all Federal agencies.

<b>Contract #:</b>	<b>NNG15SC59B</b> Contract Holder Group C <b>NNG15SC24B</b> Contract Holder Group D
<b>Cage Code:</b>	3NBK4
<b>DUNs #:</b>	141089040
<b>Period of Performance:</b>	May 1, 2015 - April 30, 2020 May 1, 2020 – April 30, 2025 May 1, 2025 - September 30, 2026
<b>Contract Fee:</b>	0.34%

### SEWP PMO

NASA Goddard  
Space Flight Center  
Mail Stop 720.4  
Greenbelt, MD 20771  
**Fax:** 301.286.0317  
sewporders@sewp.nasa.gov

# About Affigent

Affigent is a turnkey IT solutions provider dedicated to helping agencies modernize their IT infrastructure while simultaneously improving security and delivering mission-serving solutions faster and at a lower cost. Our engineers, architects and technology partners have experience at all critical points across the enterprise. We can help you exactly when and where you need it most. It may be a cloud assessment, a physical or cyber security issue, or a need to upgrade your network...where we start is up to you. What's important is that together we finish with a stronger, more responsive enterprise and discernibly superior mission outcomes.

Learn more at [www.affigent.com](http://www.affigent.com).

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